



You may photocopy this blank schedule for future filings. Attach additional sheets as necessary.

| License Holder | License Number | FEIN | Month / Year |
|----------------|----------------|------|--------------|
|----------------|----------------|------|--------------|

- ☐ 1A Exports
- ☐ 2A Imports
- ☐ 3A In-State Transfers

| Product Code/Type (Check One) | | | | | |
|-------------------------------------|-------------------------------------|--------------------------------------|-------------------------------------|--|-------------------------------|
| <input checked="" type="checkbox"/> | For Use with Reporting Special Fuel | | <input checked="" type="checkbox"/> | For Use with Reporting Gasoline/Oil Inspection | |
| | 142 | Kerosene | | 065 | Gasoline |
| | 160 | Diesel Fuel - clear | | 124 | Gasohol |
| | 170 | Biodiesel - undyed (blended product) | | 125 | Aviation Fuel |
| | 171 | Biodiesel - dyed (blended product) | | 130 | Jet Fuel |
| | 228 | Diesel Fuel - dyed | | 142 | Kerosene |
| | B00 | Biodiesel (B-100) - undyed | | 150 | #1 Fuel Oil - undyed |
| | D00 | Biodiesel (B-100) - dyed | | 161 | Low Sulfur Diesel #1 - undyed |
| | OTH | Other (specify) | | 231 | No. 1 Diesel - dyed |
| | 167 | Low Sulfur Diesel #2 - undyed | | E00 | Ethanol - (100%) |
| | 161 | Low Sulfur Diesel #1 - undyed | | E85 | 85% Ethanol / 15% Gasoline |
| | | | | M00 | Methanol - (100%) |
| | | | | OTH | Other (specify) |

| Person Hiring the Carrier | | Seller Information (Fuel Withdrawn From) | | (5) Mode | (6) State of Origin | Delivered to | | | (10) Document Date | (11) Document Number | (12) Gross Gallons | (13) Billed or Net Gallons | (14) Import Verification Number |
|---------------------------|-------------|--|-------------|-------------|------------------------|--------------|-------------|--------------------------|-----------------------|-------------------------|-----------------------|-------------------------------|------------------------------------|
| (1) Name | (2) FEIN | (3) Name | (4) FEIN | | | (7) Name | (8) FEIN | (9) Destination State | | | | | |
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| Total | | | | | | | | | | | | | |

Instructions for Completing Schedule of Deliveries Schedules 1A, 2A and 3A

Before You Begin:

Enter your identifying information as it is reflected on your Indiana Transporter's License. Check the appropriate schedule type that you are completing as well as the product type, *and complete a separate schedule for each fuel product type.*

Schedule 1A: Exports: This schedule must be completed when transporting fuel from a point inside Indiana to a point outside of Indiana. **This reporting requirement is not required for exports delivered by vehicles with a capacity of less than 5,400 gallons.** Exports in vehicles with a capacity greater than 5,400 gallons should be reported as follows:

- 1) Loads/Deliveries to a single location greater than 500 gallons must be itemized on Schedule 1A. All information must be completed for each of these transactions.
- 2) Loads/Deliveries to a single location of 500 gallons or less may be grouped together and reported as "VARIOUS".

Carry the totals from Schedule(s) 1A, Column 13 to Line 1 of SF-401.

Schedule 2A: Imports: This schedule must be completed when transporting fuel from a point outside of Indiana to a point inside Indiana. This reporting requirement includes all vehicles, regardless of capacity. **Each load/delivery imported must be listed regardless of the number of gallons. Carry the totals from Schedule(s) 2A, Column 13 to Line 2 of SF-401.**

Schedule 3A: In-State Transfers: This schedule must be completed when transporting fuel from a point starting inside Indiana to a point ending in Indiana. This reporting requirement is not required for vehicles with a capacity of less than 5,400 gallons. Each load/delivery imported in a vehicle over 5,400 gallons must be listed regardless of the number of gallons imported. **Carry the totals from Schedule(s) 3A, Column 13 to Line 3 of SF-401.**

Column Instructions:

Note: When a transport load is split between more than one customer, you must indicate each delivery as a separate line item.

Column 1 and 2: Enter the name, address and Federal Identification Number (FEIN) of the person hiring the transporter. If you are transporting your own fuel, then enter your company's name and FEIN.

Column 3 and 4: Enter the name, address and Federal Identification Number (FEIN) of the company selling the special fuel. This should be the company name and location from which the fuel was actually withdrawn.

Example: Webb Oil (a non-licensed entity) contacts Eaton Transport to pick up fuel from ABC Company (From whose account storage the fuel was withdrawn) to be delivered to Webb Oil's customer Beverly Oil in Greenwood, Indiana.

| | | |
|---|--------------------------|---------------|
| Webb Oil | "Person Hiring Carrier" | Columns 1 & 2 |
| Eaton Transport | Person Filing the SF-401 | |
| Complete Identifying Information at Top of Schedule | | |

| | | |
|-------------|--------------------------------|------------------|
| ABC Company | "Seller" (Fuel Withdrawn From) | Columns 3 & 4 |
| Beverly Oil | "Person Delivered To" | Columns 7, 8 & 9 |

Column 5: Enter the mode of transportation used to transport the product:

| | |
|---|----------------------------|
| J= Truck | PL= Pipeline |
| R= Rail | B= Barge |
| ST= Stock Transfer | BA= Book Adjustment |
| S= Ship (Great Lakes or Ocean Marine Vessel) | |

Column 6: State of Origin: Enter the state from which the product was transported. If the product was loaded at a terminal, enter the terminal code assigned to that terminal.

Column 7, 8 and 9: Enter the name, Federal Identification Number (FEIN - you may need to contact the shipper or person hiring you as the carrier if you are acting in the capacity of a common carrier for this information), and address of the company to which the product was delivered (final delivery point). Destination state should be included. You are not required to provide identification numbers (Column 8) for deliveries of home heating fuel to residential customers.

Column 10: Enter the date the product was delivered as shown on the document issued at the terminal when product is removed over the rack. In the case of pipeline or barge movements, enter the date shown on the pipeline or barge ticket. If the fuel is from a bulk plant facility, enter the date shown on the load or delivery ticket issued by the bulk plant operator.

Column 11: Enter the identifying number from the document issued at the terminal when product is removed over the rack. In the case of pipeline or barge movements, enter the pipeline or barge ticket number. If the fuel is from a bulk plant facility, enter the identifying number from the load or delivery ticket issued by the bulk plant operator.

Column 12: Enter the amount of gross gallons as shown on the shipping document.

Column 13: Enter the amount of billed or net gallons as shown on the shipping document.

Column 14: Enter the Import Verification Number (if applicable) as shown on the shipping document. **Note:** *Per Indiana Code 6-6-2.5-62 it is unlawful for a transporter to bring into Indiana, on behalf of an importer, taxable fuel unless an import verification number has been obtained. A person who knowingly violates or knowingly aids and abets another person in violating this subsection commits a Class D felony.* **Important: Please do not use any forms not approved by the Indiana Department of Revenue.**